



## ARCHETYPE DESIGN INC. / VISHU MAGEE, DESIGNER DESIGN QUESTIONNAIRE

This questionnaire is intended as much to clarify your goals as it is to give the designer the information needed to prepare a proposal and begin work. It's quite comprehensive – not every question will apply to you, and you might even get a few laughs out of it. But it's a good way to get started. The questionnaire is in three parts:

- I. General Data
- II. Design Details
- III. Greenbuilding and Sustainability

Please answer as best you can...ask questions if you'd like...make notes in the margins or flip sides... and add anything you'd like in the way of reprints, cut sheets, wish lists or narratives.

### I. GENERAL DATA

Name(s): \_\_\_\_\_

Mailing address: \_\_\_\_\_

Home tel. \_\_\_\_\_ Work tel. \_\_\_\_\_

Cell: \_\_\_\_\_ Cell: \_\_\_\_\_

Fax \_\_\_\_\_

E-mail: \_\_\_\_\_

Preferred time and place to call: \_\_\_\_\_

Size of residence (outside dimensions): \_\_\_\_\_ square feet.

Size of garage: \_\_\_\_\_ cars. Midsize: \_\_\_\_\_ Fullsize/SUV: \_\_\_\_\_

Extra space for storage or other use?  y  n Use: \_\_\_\_\_

Additional buildings: guesthouse  y  n size: \_\_\_\_\_ sq.ft

other: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Budget for all improvements (not including design fee): \$ \_\_\_\_\_

Projected construction start date: \_\_\_\_\_

Desired date for completion: \_\_\_\_\_

Will you be seeking construction financing?  y  n

Will your project be  owner-built or  contractor-built?

Any considerations such as phased construction or planned future additions?  y  n

Please describe: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are there applicable architectural restrictions or covenants?  y  n

Names and ages of full-time residents: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Pets: List specifics \_\_\_\_\_

Pet door(s) or rooms required? Describe: \_\_\_\_\_

Any uses other than residence: (eg.rental, shared occupancy): \_\_\_\_\_

Will you be working from your house? Describe: \_\_\_\_\_

Owners' names and project name asd they will appear on the drawings: \_\_\_\_\_

Physical address for the project: \_\_\_\_\_

## II. DESIGN DETAILS

### 1. Goals

Please rate the following (1 = lowest priority 5 = highest):

\_\_\_greenbuilding (energy/water conservation, green materials etc.)

\_\_\_beauty (just plain great design)

\_\_\_function/performance (efficient flow, good appliances, appropriate tech)

\_\_\_health (non-toxic, airy, light)

\_\_\_outdoor orientation (outdoor living areas in addition to views)

\_\_\_economy (hold down size, cost, and maintenance)

### 2. Exterior Features

\_\_\_ Traditional pueblo/adobe (parapets/ flat roof, portals, etc.)

\_\_\_ Traditional territorial style (pitched metal roof)

\_\_\_ Contemporary pueblo/adobe

\_\_\_ Contemporary territorial

\_\_\_ Alpine (suitable for high elevations)

\_\_\_ Solar (whether contemporary or traditional or unique)

\_\_\_ one-of-a-kind (truly unique, never done before)

Exterior wall construction:

\_\_\_ 10" adobe                      \_\_\_ 14" adobe                      \_\_\_ 24" adobe

\_\_\_ 15" pumice crete              \_\_\_ 18" pumice                      \_\_\_ 24" pumice

\_\_\_ 10" rastra block              \_\_\_ 12" rastra                      \_\_\_ 14" rastra

\_\_\_ 18" straw bale                \_\_\_ 24" straw bale

\_\_\_ 2x6 frame                      \_\_\_ 2x8                              \_\_\_ 2x10

\_\_\_ Combinations as appropriate

\_\_\_ Leave it to the designer

\_\_\_ Other: \_\_\_\_\_

### 3. Interior Features

General notes on finishes:

- rockbottom budget finishes
- natural and non-toxic materials/ finishes
- rustic and earthy
- standard regional finishes
- more upscale finishes and craftsmanship
- introduce original or exotic details describe: \_\_\_\_\_
- clean & contemporary

### 4. Room-by-Room Checklist

*Check all that you desire:*

- formal entry
- mudroom
- greenhouse or atrium
- living room
- dining room
- kitchen
- great room open plan (kitchen, dining, living)
- utility (laundry etc)
- walk-in pantry or  combine w/utility?
- powder room
- media/family room (TV, audio, etc. We used to call it a den.)
- study/office/library
- art studio Typical use \_\_\_\_\_
- meditation
- wine cellar  basement
- recreation room (billiards, games tables etc.)  
workout/gym
- master bedroom (detailes to follow)
- master bath
- master dressing room/closets
- BR2 \_\_\_\_\_bed size fireplace: yn walk-in closet yn
- BA2 tub/shower combo stall shower bathtub 2 lavs 1 lav
- BR3 \_\_\_\_\_bed size fireplace: yn walk-in closet yn
- BA3 tub/shower combo stall shower bathtub
- BA2 to serve both bedrooms 2 & 3
- Storage: capacity and type \_\_\_\_\_
- Other specific rooms \_\_\_\_\_
- Will BA2 or BA3 double as a powder room? yn

Please specify preferred ceiling heights (depending on wall construction a common scheme is 9'-10' throughout and 12'-14' in great room):

- feet throughout  feet in Great Room

What rooms (if any) will be upstairs: \_\_\_\_\_  
\_\_\_\_\_

## 5. Specs for Principal Rooms

### **A. Kitchen**

island \_\_y\_\_n chief function: \_\_\_\_\_ (e.g. cooktop, eating / bar, prep)  
conventional slide-in range with oven \_\_y\_\_n #burners \_\_\_\_\_  
cooktop: \_\_y\_\_n # \_\_\_\_\_ burners grill \_\_y\_\_n gas \_\_ or elec. \_\_  
\_\_range hood or \_\_downdraft? or \_\_microhood combo  
wall ovens: standard oven above and below \_\_y\_\_n  
convection oven above, standard below \_\_y\_\_n  
micro above, convection below \_\_y\_\_n  
micro above, standard below \_\_y\_\_n  
ovens \_\_elect. \_\_ or gas?  
microwave separate \_\_y\_\_n  
refrigerator: side by side \_\_y\_\_n French door with freezer below \_\_y\_\_n  
built-in (subzero style) \_\_y\_\_n  
refrigerator cont'd: water/ice in door \_\_y\_\_n  
refrigerator drawers in cabinet system \_\_y\_\_n  
separate freezer \_\_y\_\_n location: \_\_\_\_\_  
wine cooler \_\_y\_\_n # of bottles: \_\_\_\_\_  
compact: \_\_y\_\_n dishwasher: \_\_y\_\_n  
sink: double tub \_\_y\_\_n  
\_\_stainless or \_\_enamel or \_\_composite?  
\_\_rim mount or \_\_undermount?  
disposer \_\_y\_\_n  
instant hot water \_\_y\_\_n  
soap dispenser \_\_y\_\_n  
reverse osmosis \_\_y\_\_n  
2<sup>nd</sup> prep sink: \_\_y\_\_n  
\_\_stainless or \_\_porcelain or \_\_composite?  
\_\_rim mount or \_\_undermount?  
disposer \_\_y\_\_n  
instant hot water \_\_y\_\_n  
soap dispenser \_\_y\_\_n  
reverse osmosis \_\_y\_\_n

Countertops: \_\_tile \_\_granite \_\_maple \_\_copper \_\_soapstone \_\_Caesarstone \_\_Fireslate  
\_\_Richlite \_\_Paperstone \_\_Icestone \_\_Zodiac \_\_Corian other: \_\_\_\_\_  
\_\_\_\_\_

Walk-in pantry \_\_y\_\_n

Eating/congregating in kitchen (choose one or two):

- stools at island
- stools at peninsula
- breakfast nook with table for 2-4
- country kitchen for 4 +
- no seating in kitchen

Minidesk area in kitchen \_y\_\_n

TV in kitchen \_y\_\_n

## B. LR/DR/Kitchen

Do you prefer formal/traditional separation between these three rooms, or an open plan which provides functional and aesthetic divisions but creates a "great room" feel? Check:

- all three rooms separate
- LR and DR open to each other
- Kitchen and DR open to each other
- all three open to each other

Will you reserve the living room for entertaining and special occasions, while the media/family room is where you will spend most of your evenings? \_y\_\_n

How many people should the LR seat? \_\_\_

Can we avoid having a TV in the LR? \_y\_\_n

Distributed audio in the LR? \_y\_\_n

Do you need generous wall space for art work? \_y\_\_n

Do you want low voltage lighting for artwork? \_y\_\_n

Bookshelves in the LR? \_y\_\_n     Fireplace \_y\_\_n      gas      wood

## C. Master Suite

Size of Bed: \_\_\_\_\_ Fireplace in MBR? \_y\_\_n      gas      wood

TV \_y\_\_n

Other specific furniture or uses? \_\_\_\_\_

Lavatories \_1\_\_2     Medicine cabinet(s) \_y\_\_n

Separate tub and shower? \_y\_\_n     Is tub needed? \_y\_\_n     Jetted? \_y\_\_n

Walk-in shower (no door/curtain)? \_y\_\_n     Two shower heads? \_y\_\_n

Steam unit in shower? \_y\_\_n     Bench in shower? \_y\_\_n

Bidet? \_y\_\_n     Separate toilet (water closet)? \_y\_\_n

Other amenities: \_\_\_\_\_

Closet preferences:

walk-in closet \_y\_\_n     \_off bedroom \_off bath     \_between

\_an open dressing room arrangement

safe \_y\_\_n where? \_\_\_\_\_

Prefer \_dressers or \_built-ins? Located in \_closet

\_dressing room \_MBR

6. Miscellaneous Features

Central vacuum system: \_\_y\_\_ n  
Radiant floor heat: \_\_y\_\_ n  
Preferred heat alternative: \_\_\_\_\_  
Wood stove \_\_y\_\_ n location: \_\_\_\_\_  
Cooling system: AC \_\_y\_\_ n or evaporative cooling? \_\_y\_\_ n  
Water conditioning or filtration \_\_y\_\_ n  
Security System \_\_y\_\_ n  
Smart home system \_\_y\_\_ n  
Central surge protection \_\_y\_\_ n  
Central charging station \_\_y\_\_ n location: \_\_\_\_\_  
Key rack and/or wallets, phones/etc \_\_y\_\_ n location: \_\_\_\_\_

7. Telecom, Network, Audio-Video, Home Office

DSL available? \_\_y\_\_ n Satellite internet required? \_\_y\_\_ n  
Cable TV available? \_\_y\_\_ n Satellite TV dish required? \_\_y\_\_ n

Prefer \_\_wireless network \_\_ethernet network \_\_ wire for both

Please specify primary computer locations as follows:  
desktop/workstation \_\_\_\_\_  
laptop(s) \_\_\_\_\_

Will you rely primarily on \_\_cordless phones? \_\_conventional phones? \_\_both? \_\_cell phones?

Do you want to centralize the principal TV and principal sound system together? \_\_y\_\_ n \_\_don't know  
Best location would be \_\_den/media room/study \_\_living room  
Locations of secondary TV's: \_\_\_\_\_

Do you use an iPod and wish to run it through the main sound system? \_\_y\_\_ n

Which audio-video components do you think you will need?  
\_\_satellite TV box with DVR  
\_\_tuner amp for both TV and audio  
\_\_surround sound  
\_\_DVD-CD changer \_\_VCR \_\_cassette \_\_turntable  
\_\_dedicated computer

I am knowledgeable about technology \_\_y\_\_ n  
I want to design a thorough, futureproof system \_\_y\_\_ n  
I prefer very basic tech \_\_y\_\_ n

## 8. Health and Special Needs

Any special health needs or disabilities? \_\_\_\_\_

Radon abatement system (about \$1/sf) \_\_y\_\_n

Perform water test: \_\_basic (\$75) \_\_comprehensive (\$300)

Include whole house carbon filter \_\_y\_\_n (replaces oldschool salt softeners and costs around \$2,500)

Include HRV \_\_y\_\_n (a ventilation system for the environmentally sensitive, about \$2.50/sf)

Non-toxic materials: \_\_exclusively \_\_as much as is reasonable \_\_don't care

Workout/yoga room required \_\_y\_\_n Smaller space is adequate for \_\_workout \_\_yoga

Specific equipment to be accomodated: \_\_\_\_\_

Sauna \_\_y\_\_n Steam in shower \_\_y\_\_n Hot tub \_\_y\_\_n outdoors? \_\_y\_\_n

## 9. Outdoor Living

Do you enjoy dining and relaxing outside? \_\_y\_\_n

Do you need to have a shady outdoor area such as a portal? \_\_y\_\_n

Do you barbecue frequently? \_\_y\_\_n

Are you a stargazer ? (telescope, etc) \_\_y\_\_n

Any specific gardening needs? \_\_\_\_\_

Which landscape approach do you prefer:

\_\_native plants with low water use and maintenance

\_\_non-natives requiring more water and maintenece

\_\_non-natives and ornamentals in courtyard areas only

Drip irrigation \_\_y\_\_n

Does your property have acequia water rights? \_\_y\_\_n

Do you intend to use them? \_\_y\_\_n

## 10. Additional amenities:

\_\_portals \_\_swimming pool outdoors? \_\_y\_\_n

\_\_courtyard(s) \_\_lap pool outdoors? \_\_y\_\_n

\_\_fountain(s) \_\_hot tub outdoors? \_\_y\_\_n

\_\_outdoor fireplace \_\_sauna \_\_steam bath

\_\_ roof deck \_\_vegetable garden

\_\_orchard \_\_volleyball court

\_\_horse stables \_\_basketball hoop

\_\_traditional lawn \_\_kid's play area

\_\_dog run \_\_chickens or other livestock

\_\_darkroom \_\_tennis court

Other: \_\_\_\_\_

## 11. Site Development

Potable water:  municipal  private well

Will there be a well share?  y  n

Irrigation:  same as potable  gray water  roof catchment

Gas:  natural, already at property line?  y  n  propane

Electricity:  public utility, already at property line?  y  n

Sewer:  municipal system  private septic

Telephone: how many numbers will you need? \_\_\_\_\_

TV:  none  cable  satellite  conventional antenna

Road/ driveway: improved access to property line?  y  n

Existing challenges (slope, arroyos, etc.)? \_\_\_\_\_

Parking: number of spaces not including garage. \_\_\_\_\_

Is your site flat:  y  n gently sloping?  y  n over 20%  y  n

Site in  Town limits  County  other: \_\_\_\_\_

Are there restrictive covenants on your building site?  y  n

Are you in a subdivision with architectural guidelines?  y  n Subject to review?  y  n

## 12. Misc. details

Will the project serve as your fulltime residence?  y  n

If no, number of months you expect to be in residence: \_\_\_\_

Probable months of most frequent use: \_\_\_\_\_

Probable months of least use: \_\_\_\_\_

Will you use a house sitter when away?  y  n

Do you intend to care for older family members in the future:  y  n

Specific needs: \_\_\_\_\_

## 13. Additional Considerations

Please note any items from your collection or present home that you intend to fit into the new house:

Furniture and area rugs: Please take photographs, indicate where the piece will go, and provide overall dimensions.

Piano? Billiard table? Gun rack? Or other item that we should be designing around?

Major appliances you already own: model, size, location.

Art objects and paintings: photos with dimensions and probable locations.

What types of personal hobbies or activities might influence the design?

Any specifics about how you entertain your guests that might influence the design?

Please describe the qualities of your building site that we should know about, include likes and dislikes and any features that should be incorporated into the design.

In as many words, sketches or magazine tear outs as needed, describe your ideas for the project. Consider your daily routine, your favorite times to be outside, colors, textures, preferred quality of light, and anything else that might influence the design.

### III. GREENBUILDING AND SUSTAINABILITY

Archetype Design is all about greenbuilding and we encourage our clients to use sustainable systems as much as possible. At the same time, we want to introduce these systems to you in a responsible way so that you'll be making a wise investment and get good results which complement your lifestyle.

The following systems may be new to you. They are constantly changing, and in the context of the current greenbuilding buzz, they're also subject to a lot of hype and misinformation. Some of these systems are in a pioneering stage while others are tried-and-tested. Some are quite cost-effective while others can be budget-killers. Some are user-friendly, but others may require significant lifestyle changes or constant maintenance. Check whichever are of interest to you, and we'll explore them in greater depth.

**A. Passive solar heat:** \_\_y\_\_n (simple, cost-effective, and highly recommended)

Goal for solar heating: \_\_25% \_\_50% \_\_75% \_\_100%

Preferred methods: \_\_windows \_\_clerestory windows \_\_trombe walls \_\_solar greenhouse

**B. Passive solar hot water:** \_\_y\_\_n (not as simple, but cost-effective and highly recommended)

**C. Active solar heat & hot water:** \_\_y\_\_n (the initial investment is \$20/sf but will pay for itself in several years. Tax credits help. A great solution for those who want solar heat but want to avoid the solar "look" as well as glare and UV impact on decor.)

**D. Solar generated electricity:** \_\_y\_\_n (the least cost-effective of all and best only if access to the grid is not available or too expensive) \_\_100% off-grid \_\_Gridtie (combined with the grid)

**E. Roof water collection or reuse:** \_\_y\_\_n (simple, cost-effective, highly recommended)

**F. Gray water recycling:** \_\_y\_\_n (not cost-effective, best used when water is truly scarce)

**G. Composting toilets:** \_\_y\_\_n (problematic; use when water is truly scarce)

**H. Recycling:** \_\_y\_\_n (a no-brainer; mostly a storage and sorting issue)

**I. Recycled, reclaimed or rapidly renewable building materials:** \_\_y\_\_n (appealing, but can be difficult to implement and poses many constraints)

**J. Native, natural, regionally available materials** \_\_y\_\_n (cost-effective, highly recommended)

**K. Non-toxic materials** \_\_y\_\_n (cost-effective, highly recommended)

**L. Superinsulation** \_\_y\_\_n (exceed the code-required minimums; cost-effective, highly recommended)

**M. Compact Fluorescent Lightbulb** \_\_y\_\_n (cost-effective and energy-saving, but won't deliver the quality of light that halogens and floods produce; recommend a case-by-case application)

**N. Onsite food production:**

-year-round greenhouse gardens \_\_y\_\_n

-livestock \_\_y\_\_n

**O. Natural Cooling:** (combines landscape design, siting, cross-ventilation, and design details)  
\_\_y\_\_n

**P. Xeriscapic/native plants:** (save water, learn about native plants; highly recommended)  
\_\_y\_\_n